



With today's on-the-go lifestyles, it has become more difficult for our churches to reach our members quickly and effectively. This is why our parish has decided to implement a new system called Honeywell Instant Alert.

Instant Alert is an essential tool for notification and communication. Within minutes of using Instant Alert, we can send a single, clear message to all of our members by telephone, cell phone, text message, or email in any combination. Our main purpose in getting this system is to make notifying you of a church cancellation due to inclement weather more effective. However, we will also be able to use the system to keep you informed of weekly activities in your congregation and throughout the parish.

Instant Alert is internet based, allowing each family to maintain a secure, password protected online profile. You can log into your profile at any time to update your contact information. Maintaining the accuracy of your profile will increase our ability to keep you informed.

With your online profile you will be able to:

- Input your personal contact information
- Add as many devices (land line numbers, cell phone numbers, email addresses) as you wish
- Select which type of information you would like to receive on each of your contact devices
- Set the days and time of days you would like your phone devices to receive alerts
- View the alerts that have been sent to you in the past

Steps to setting up your online profile:

1. Go to: <https://instantalert.honeywell.com>
2. On the right-side, click on "School Staff"
3. For state, select "Minnesota"
4. For district, select "Circle of Faith Parish"
5. Type in your first and last name
6. Click "Submit"
7. Create a username and password (you may also include your email address)
8. You may now add as many devices as you'd like



This is the same system that the area schools use for their alerts. Even if you are already have an online profile with your school, you will need a new online profile for the parish. If you do not have internet access and would like to add other devices, or if you need assistance with your profile, please contact the parish office at 728-8259.